



City of Burlington

HISTORIC PRESERVATION COMMISSION MEETING MINUTES THURSDAY, NOVEMBER 20, 2008

Chairman Tom Stelling called the meeting to order at 6:30 P. M.

Roll call: Present: Commissioners Judy Stone, Maria Veronico-Ventura, Pat Brzezinski, Bob Henney, Joel Weis, Peter Hintz, Chris Schanz of RCEDC and Building Inspector Patrick Scherrer, and Chairman Tom Stelling. Not present was Joel Weis.

Citizen Comments: There were no citizen comments.

Approval of October 23, 2008 Meeting Minutes: Chairman Stelling entertained a motion for approval of the October 23, 2008 minutes. Commissioner Stone stated that there is a typo on page 2, that the “the” under Discussion of Current Projects, under 140 W. Chestnut St. should read “they have not removed bulkheads. Chairman Stelling entertained a motion to approve the minutes as corrected. Commissioner Henney and Commissioner Stone seconded. All aye. Motion carried.

133-49 E. Chestnut St. - Revisit Certificate of Appropriateness Application and Façade Improvement Grant Application (Tabled 10/23/2008 HPC meeting)

Chris Schanz passed out proposals from Able Dave’s for tuckpointing and All Around Maintenance for painting. Chris Schanz said that at the last meeting there was some confusion as to which windows were going to be replaced. He and Tom Stelling did a site visit afterwards and determined that only the two large vinyl picture windows above Exclusively Yours (133 E. Chestnut St.) were going to be replaced and not the windows above the Jasmine Tree (149 E. Chestnut St.). The adjacent windows to these two are vinyl as well. Chairman Stelling stated that this is for 133 E. Chestnut St. (Exclusively Yours) only. The façade grant application for 149 E. Chestnut St. (The Jasmine Tree) has been tabled. Chairman Stelling then entertained a motion to approve the Certificate of Appropriateness for repairs, caulking, and tuckpointing of the façade and the replacement of the two upper picture windows with vinyl windows for 133 E.

Chestnut St. Commissioner Stone motioned to approve and Commissioner Veronico seconded with the stipulation that we are not setting a precedence of approving vinyl windows. The other vinyl windows on the second floor were replaced just before the Historic Preservation Committee was started. Commissioner Henney stated that there are to be no vinyl windows on the first floor. All aye. Motion carried.

The façade improvement grant application for 133 E. Chestnut Street was then addressed. The proposal Chris Schanz passed out earlier was reviewed. Karen Gabriel gave Chairman Stelling another proposal from Mather's Improvement Service. Chairman Stelling stated that we are looking at \$1,250 for caulking and painting for the front of the building by Mather's Improvement Service, \$2,400 for replacement of the two windows by Mather's Improvement Service and \$3,700 for tuckpointing of façade by Able Dave's coming to a total of \$7,350. Chairman Stelling entertained a motion to approve the 50 percent of \$7,350. Commissioner Henney motioned to approve the façade grant application for 133 E. Chestnut St. for \$7,350 for window replacements on second story, tuckpointing, caulking and painting. Commissioner Veronico seconded. Chairman Stelling stated that the façade grant amount to be granted would be \$3,675. A roll call vote was taken. Brzezinski: Aye, Henney: Aye, Hintz: Aye, Stone: Aye, Veronico-Ventura: Aye. Joel Weis: absent. Motion carried. Chairman Stelling said funds will be dispursed when the project is complete, the invoices submitted and liens are released. Karen Gabriel inquired if she will need to reapply for The Jasmine Tree and was told yes.

133-39 W. Chestnut St. - Wisconsin Vision Associates - Sign Permit Application

Chris Schanz passed out a larger color sheet of what the signs will look like. Chairman Stelling stepped down as he had a conflict of interest in this matter and Commissioner Henney took his place. Mike Topczewski of Stelling and Associates was present and gave a brief description of the sign. Chairman Henney asked if there were any questions from the commissioners. Chris Schanz asked if the lighting could be explained. Commissioner Hintz motioned to approve the sign and Commissioner Brzezinski seconded. All aye. Motion carried. Tom Stelling resumed his position as Chairman.

580 N. Pine St. – Christopher Haase / Sacred Image Tattoo – Sign Permit Application.

Colors photos of the sign were distributed by Chris Schanz. Commissioner Henney moved to approve the sign but stated that we need to review mounting bracket and it will be need to be hung in accordance with the ordinance. This can be addressed on a response team visit. Commissioner Veronico seconded. She questioned whether the colors are appropriate. After some discussion it was determined they were. All aye. Motion Carried. Chairman Stelling wants suspension stem to look right and advised Chris Haase to call Chris Schanz to set up a response team visit when ready.

148 W. Chestnut St. – Fence Related to Conditional Use

Fifty feet of the proposed decorative wall fence is off of Mill St. and 25 feet is off of Chestnut St. (The purpose of the fence is to prevent use of the excessive curb cuts into the parcel. A split-rail fence was considered as an option but Mr. Bruesewitz cannot find anything that resembles an historic nature. Zoning Administrator Scherrer stated that the Plan Commission said fence is approved to cover curb cuts. A chain link fence would be most appropriate. The city won't pay for putting in curb and gutter. Commissioner Veronico stated we need drawings from Mr. Bruesewitz. Chairman Stelling stated that we also need costs of curb and gutter from Mr. Bruesewitz. This matter was tabled.

Discussion of Current Projects and Response Team Updates

133 E. Chestnut St., Exclusively Yours

Discussed at tonight's meeting.

464-68 N. Pine St., Beijing Gardens

Chris Schanz stated that Mrs. Bero would like her funds released. Cannot see painting behind sign.

300 N. Pine St., City Hall

Project complete - air conditioners removed, brick installed. Chris to remove off list.

140 W. Chestnut St., Dale Bruesewitz, Burlington Floral

Wood panels still not in.

173 E. Chestnut St., Kathryn Martell

The stoop is not in – all else is complete. Commissioner Henney stated that there is six to eight inches of no man's land between them and the bank. Chairman Stelling will look into this.

166 E. Jefferson St., Burlington Public Library

Roofing work in progress, railings being installed etc.

Review of Grant Funding Status

Chris Schanz stated that the Martell funds have been released (173 E. Chestnut St.) (\$5,000.) \$13,019.25 has been distributed. \$36,980 is the balance remaining in the account.

Questions and Comments Concerning Potential/Future Projects

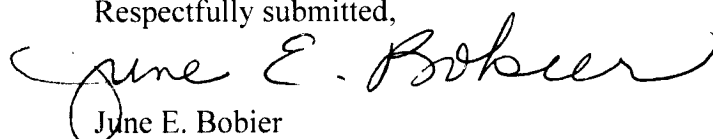
Zoning Administrator Scherrer stated that he spoke with Mike Melby on site at 152 E. Chestnut Street regarding façade grant approval. He should be coming forth soon with a Certificate of Appropriateness Application.

Adjournment

Commissioner Henney moved to adjourn. Commissioner Veronico seconded. Meeting adjourned at 7:16 P.M. All aye. Motion carried.

Chairman Stelling stated that if we have future items come up we will have a meeting on December 18th.

Respectfully submitted,


June E. Bobier
Recording Secretary